|  |
| --- |
| Risk Assessment  |
|  |
| College/ PSU |  | Assessment Date  |  |
| Location |  | Assessor  |  |
| Activity |  | Review Date (if applicable)  |  |
| Associated documents  |  |  |

**Part 1: Risk Assessment**

| **What are the hazards?** | **Who might be harmed?** | **How could they be harmed?** | **What are you already doing?** | **S** | **L** | **Risk****(SxL)** | **Do you need to do anything else to manage this risk?** | **S** | **L** | **Risk****(SxL)** | **Additional Action Required**  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |

**Part 2: Actions arising from risk assessment**

| **Actions** | **Lead** | **Target Date** | **Done Yes/No** |
| --- | --- | --- | --- |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**Appendix 1. Risk Matrix**

|  |  |  |
| --- | --- | --- |
|  |  | **Consequences** |
|  |  | **1****Insignificant**No injuries/ minimal financial loss | **2****Minor**First aid treatment/ medium financial loss  | **3****Moderate**Medical treatment/high financial loss  | **4****Major**Hospitalised/ large financial loss  | **5****Catastrophic**Death/ Massive Finanical Loss |
| **Likelihood** | **5****Almost Certain**Often occurs/ once a week  | 5Moderate | 10High | 15High | 20Catastrophic | 25Catastrophic |
| **4****Likely**Could easily happen/ once a week  | 4Moderate | 8Moderate | 12High | 16Catastrophic | 20Catastrophic |
| **3****Possible**Could happen/ happen once a year  | 3Low | 6Moderate | 9Moderate | 12High | 15High |
| **2****Unlikely**Hasn’t’ yet happened but could happen | 2Low | 4Moderate | 6Moderate | 8High | 10High |
| **1****Rare**Concievable but 1/100 year event | 1Low | 2Low | 3Low | 4Moderate | 5Moderate |