

Curriculum Vitae

Name: Miss Mary Susanna Jones BSc (Hons)

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Nationality: Welsh

DOB: 20 01 88

Marital status: Single

Children: None

Health: Good

Personal Statement

I am Geography student with excellent communication skills and work well as part of a team or on my own initiative. I am honest and reliable and enjoy taking on new challenges and look forward to working for a large company that will utilise my skills and train me for a senior management position.

Education/Qualifications

Harrow Junior School, Harrow, Middlesex 1993-1999

Newton Comprehensive School, Newtown, Powys 1999-2006

GCSEs:

English A

French C

German D

Physics C

Chemistry B

Maths A

Geography B

History B

A Levels:

Maths B

Physics B

Economics b

Swansea University, Swansea, Wales 2015-present

Geography degree

Jobs

High Street Newsagent, Newtown

Paper round from the age of 13.

Accountancy firm, Newtown

I work here during holidays (and have done since I was 16). I help with photocopying, post letters at the end of the day and any other administrative duties as required.

Clothing Retailer, Swansea (part Time)

Moved on to a different type of work to get different experience.

GIS placement

liaising with colleagues and contacts outside the organisation

Student Bar, Swansea (part time)

I worked in the bar and as a waitress in this pub. I served customers, cleared tables, took food orders and managed the stock behind the bar. I also helped to do stock-taking periodically but did not have overall responsibility for this. I help to cash up at the ends of the shift. I am a very friendly person and get on well with customers.

Hobbies

I love playing hockey and earned numerus badges for music when I was in the Brownies and still play now. I also enjoy going to the gym and play hockey to keep fit and am planning to do a sponsored bike ride for charity this summer. I also enjoy socialising with friends and going to the cinema.