**Appendix 1 - Postgraduate Researcher Self Certificate**

SELF-CERTIFICATE FOR ABSENCES FROM SWANSEA UNIVERSITY OF

UP TO 7 DAYS DUE TO MEDICAL OR OTHER REASONS

|  |  |
| --- | --- |
| **Personal Details** |  |
| Student Number: |  |
| Full Name: |  |
| Address (including postcode): |  |
|  |  |
| First full day of absence: |  |
| Last day of absence: |  |
| **Reason for Absence** ***(please give nature of illness):*** |  |
| Signature: |  |
| Date: |  |  |

**When an absence exceeds 7 days, a Fit Note is required to cover the remainder of the period of absence.**

Please return your completed form to your supervisor and PGR faculty administration team (see email contacts below).

FSE (Faculty of Science and Engineering) pgr-scienceengineering@swansea.ac.uk

FHSS (Faculty of Humanities and Social Sciences) pgr-cultureandcom@swansea.ac.uk

 pgr-socialsciences@swansea.ac.uk

 pgr-law@swansea.ac.uk

 pgr-management@swansea.ac.uk

FMHLS (Faculty of Medicine, Health, and Life Science)

pgr-medicinehealthlifescience@swansea.ac.uk