

Anthony Thompson

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Oak View
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Skills Profile

Communication

- Whilst on placement with Morgan & Jones Civil Engineering presented planning requirements with colleagues and clients to develop a plan for a new wing of Sea View Hospital.
- Organised weekend staff rotas at SJ Cash & Carry and informed colleagues of weekend shifts. Discussed requested shift changes and negotiated with whole team to organise appropriate cover.
- Provided a high level of customer service at SJ Cash & Carry, including handling all queries effectively and dealing with complaints.

Team Work

- Consulted and collaborated with team members to coordinate and schedule group project activities at Swansea University.
- Worked co-operatively and flexibly as part of a busy team during peak sales periods at SJ Cash & Carry, contributing to business targets.

Commercial Awareness

- On placement at Buckland Bros Civil Engineering, developed an understanding of the range of projects and roles within the organisation.
- As part of role SJ Cash & Carry was responsible for weekend promotions of popular lines of stock. Analysed weekly sales sheets and stock to decide which items of stock to market to customers.

IT

- Familiar with the use of AutoCAD to demonstrate structural plans to colleagues whilst on placement with Morgan & Jones Civil Engineering.
- Proficient user of all MS Office packages, including Word, Excel, Publisher, Powerpoint and Outlook. Used MS Excel to manage marketing budgets as part of voluntary work with Fforest Activity Centre.

Innovation

- Investigated the use of sustainable materials, within the overall budget, to provide an innovative solution to the Sea View hospital project.
- Designed publicity materials at local charity following consultations with management. Developed interactive resources linking into social media updates to allow for greater transparency amongst the community and fundraisers.

Leadership

- Elected as group leader on second year Civil Engineering project 'Steel Design' to design and develop a structure within designated requirements. Discussed and allocated tasks to individual members and arranged weekly meetings to discuss progress.
- As President of Swansea University Basketball Society responsible for overall budget management and organising fixtures throughout the academic year. Took an innovative approach to notifying the society of events by uploading fixtures and information on a closed website.

Education & Qualifications

2012 – 2015 Swansea University – BEng Civil Engineering

- Accredited degree by the Joint Board of Moderators.
- Dissertations: Micro-Mechanical Modelling of Materials under Dynamic Loading Conditions and Modelling of the Compressive Behaviour of Scale Model Brick Structure.
- Swansea Employability Award – silver award

2010 – 2012 Valley College, North Swansea

- A Levels – Pure Maths (B), Physics (B), Geography (B)
- AS Level – Chemistry (B)
- 100% attendance award

2006 – 2010 Ysgol Ty Gwyn, North Swansea

- 9 GCSE's A* - C including Maths, English, Science and Welsh

Employment History

Summer 2014 Morgan & Jones Civil Engineering – intern

- Four week internship

2010 – 2014 SJ Cash & Carry – weekend supervisor and sales assistant

- Responsible for cash handling, weekend rotas, dealing with customer queries

Summer 2013 Buckland Bros Civil Engineers – intern

- Four week internship

Voluntary Experience

2011 – 2013 Fforest Activity Centre – website designer and marketing support assistant

2009 – 2010 Jump To It – supported staff in managing large groups as part of Duke of Edinburgh Award

Interests & Extra Curricular Activities

2012 – 2014 President of the Swansea University Basketball Society

2012 – 2013 Member of the Engineering & Sports Science Society

2009 – 2010 Duke of Edinburgh Bronze Award

Additional Skills

Languages Welsh – basic understanding – written, spoken and reading

References

Available upon request