**College of Engineering Undergraduate and Postgraduate Taught Transfer Request Form**

Please complete all sections and return this form to [engoffice@swansea.ac.uk](mailto:engoffice@swansea.ac.uk) using your University Email address. Forms from personal accounts **will not** be accepted.

This form is for Internal Transfers only, please use the standard University form for all other transfer requests.

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| **Student Information** | | | |
| **Student Number:** | Click or tap here to enter text. | **Name:** | Click or tap here to enter text. |

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| **Current Programme Details**  Please complete all information about your **current** programme. | | | | |
| **Degree Scheme:** | Choose an item. | **Final Year of Study on Current Programme** | Choose an item. | |
| **Programme:** | Choose an item. | **With (tick all that apply):** | Foundation Year: |  |
| Industry: |  |
| Year Abroad: |  |
| **Mode of Attendance:** | Choose an item. | **Date of Last Attendance:** | Click or tap to enter a date. | |

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| **New Programme Details**  Please complete all information about your **new** programme. | | | | |
| **Degree Scheme:** | Choose an item. | **Final Year of Study on New Programme** | Choose an item. | |
| **Programme:** | Choose an item. | **With (tick all that apply):** | Foundation Year: |  |
| Industry: |  |
| Year Abroad: |  |
| **Mode of Attendance:** | Choose an item. | **Start Date on new Programme:** | Click or tap to enter a date. | |
| **New Expected End Date:** | | Click or tap to enter a date. | | |

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| **Reason for Transfer Request:** | Choose an item. |

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| **Student Confirmation**  No signature is required on this form. By ticking the below confirmation box you agree to the following:   * That the details above are correct. * That you have discussed any academic difficulties associated with your transfer of programme with the relevant University Staff. * That you understand the consequences of your transfer and accept responsibility for any academic difficulties associated with this transfer of programme. Full details can be found in the online [Academic Guide](http://www.swansea.ac.uk/academic-services/academic-guide/undergraduate-award-regulations/engineering-assessment-regulations/). * That you understand the financial implications a change to your course may have. Please speak to [Money@CampusLife](https://myuni.swan.ac.uk/money-campuslife/) for further information.   **Tier 4 only:**   * International Students with a Tier 4 visa must also complete and return a Previous Study Questionnaire, available on request by emailing [engoffice@swansea.ac.uk](mailto:engoffice@swansea.ac.uk); * By submitting this form you also confirm that you understand the VISA implications of a change to your course and have been in touch with [International@CampusLife](http://www.swansea.ac.uk/international-campuslife/) to discuss these. | |
| **I confirm that I have read and agree to the above:** |  |
| **Date:** | Click or tap to enter a date. |